

FORM-7

Date: _____

I _____ (Name of the student) bearing H.T.No _____ studied B.Tech. in _____ (Name of the College) during the A.Y. _____ failed in subjects and addition of a eligible marks (a maximum of 10 marks for B.Tech.(R16) regular and 7 marks for B.Tech.(R16) lateral entry) will enable me to pass in subject(s) which is essential for acquiring required credits (for issue of PC/CMM). The details of the failed subject(s) for which addition of grace marks is requested given below:

S.No.	Year & Semester	Subject code	Subject Name

On successful processing of grace marks application, I will secure the required credits (186 as per R16/ 192 as per R09/ 216 as per R15, R07 and R05) for the award of the B.Tech. Degree. After adding grace marks there will be ___failed subjects, The details of the failed subject(s) for which undertaking is submitted given below:

S.No.	Year & Semester	Subject code	Subject Name

I, _____ understand and agree that, if my application for grace marks is submitted, I shall not be eligible to apply for any regular/supplementary Examination from this day onwards and I shall not claim performance of any examination (including RC/RV, challenge evaluation) for which results are not declared by the date of submission my grace application.

Hence, I request for processing of my Grace marks and Undertaking application and issue of my Consolidated Marks Memo and Provisional Certificate, at the earliest.

Signature of the student

Enclosure:

- 1) Original Marks Memo(s) containing subject(s) for which award of Grace Marks requested.
- 2) Duly filled in application is to be submitted at the counter of Student Service Section, JNTUH Examination Branch.

To
The Director of Evaluation
JNTUH
Kukatpally, Hyderabad - 500085

Sir, Sub: Request for processing of Credit Exemption Undertaking followed by Grace Marks – Reg. Ref: Hall-ticket number of the candidate is _

With reference to the subject cited above, I here by forward the application of award of Grace marks and Credit Exemption Undertaking of Mr./Ms. _____, a student of B.Tech., bearing the hallticket number _____.

College Seal

PRINCIPAL